

LAND INFORMATION COMMITTEE MEETING
November 13, 2015

Members Present: Harold Johnson, Ed Nelson, Larry Bischoff
Also Present: Joyce Fiacco, Chris Planasch, Jesse O'Neill
Excused: Wayne Uttke, Larry Schraufnagel

The Dodge County Land Information Committee meeting was called to order by Chairman Harold Johnson at 8:30 A.M., Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

No comments were received from the public regarding committee business.

Nelson motioned, second by Bischoff to approve minutes from the August 14, 2015 meeting. Motion carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Planasch presented the Register of Deeds Revenue Report including the Fee Summary Comparisons from the previous month/last 3 years for August, September and October and a Summary of Fees collected so far in 2015 which reports amounts returned to the State and amounts retained by the County in various revenue accounts. She reported on the number of real estate documents recorded in August (1231), September (1089) and October (1161). Planasch presented the 3rd Quarter Budget report noting that budgeted revenue and expenditure amounts were anticipated to be met. Planasch presented the report prepared for the special department budget review meetings held by the Finance Committee explaining changes from the 2015 to the 2016 Budgets. No committee action was required.

Planasch presented the Register of Deeds Activity Report. Staff continues to index legal descriptions from documents recorded from March 17, 1999 back to April 1, 1987 in order to complete the index for these documents as currently, only grantor/grantees have been indexed. Final cleanup of incomplete records continues as time permits to finish the project to compare birth records to the index (1877-1883). Removal of confidential information from the birth (records August 1964 to December 1975) and marriage records (records back to 1977) continues. Staff is keeping up with new recordings with each having a project to work on as time permits. There are 12 subscriptions (no increase), 144 (increase of 2) escrow accounts, and 2272 self-registered accounts in LandShark. She reported that credit card access would be available soon for purchase of documents. No committee action was required.

Fiacco presented the August through September Revenue Reports for the Land Resources and Parks, Land Information Division business units. Fiacco also presented the 3rd Quarter Budget report noting that budgeted revenue and expenditure amounts were anticipated to be met. She presented the report prepared for the special department budget review meetings held by the Finance Committee explaining changes from the 2015 to the 2016 Budgets and a 2015 Budget

Estimate. She anticipates a carry-over request to 2016 for final payment of the Land Information Management System (LIMS) implementation. No committee action was required.

Fiacco presented a list of invoices that had been paid by Land Information Division business unit, vendor, service provided and payment amount totaling \$20,661. The list included payment for the Street Centerline Standardization project, integration of Land Information Management System (LIMS) with GIS Mapping tool, and supplies for wide-format plotters. No committee action was required.

Jesse O'Neill presented an oral report summarizing his attendance at the Esri User Conference in San Diego, CA. He focused his attention towards on-line application development and GIS database tracks including SQL.

Oral reports on status of Land Information Division projects were provided by Fiacco and Jesse O'Neill:

- GIS Data Component in support of DCSO with New World Systems (NWS). Participation in meetings between DCSO, IT, LRP and NWS will continue to resolve issues as conversion to the Spillman product proceeds if approved. O'Neill presented a map illustrating changes made to the centerline database broken on zip code boundaries. His work has cleared up many intersection problems and there is a high level of confidence in our rural address points.
- Assessment/Tax program upgrade - Land Information Management System (LIMS). On-going participation in weekly conference calls between County staff and vendor (GCS); additional testing and verification of converted assessment and tax data continues as implementation continues.

Fiacco presented the Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. No committee action was required.

The meeting was adjourned at 10:04 A.M. by order of the Chair. The next regular meeting will be Friday, December 11, 2015 at 8:30 A.M. in the Third Floor Conference Room, Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Respectfully Submitted,


Larry Schraufnagel, LIC Secretary

LS: jjf

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.